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## Advisory

28 October 2020

### Storage of Documents Pending Amendment of Rule 54.9.2

Legal practitioners are advised that presently Rule 54.9.2 provides for the storing of accounting records, and all files and documents relating to matters dealt with by a firm on behalf of clients, at a place other than the firm's main office or branch office **with** the prior written consent of the Council.

Council has re-considered Rule 54.9.2 and has resolved to amend the Rule to permit a firm to store its accounting records, and all files and documents relating to matters dealt with by the firm on behalf of clients, at a place other than the firm's main office or branch office **without** having to obtain the consent of the Council, **subject** to adequate arrangements being in place with regard to security and confidentiality.

The Council has further resolved that pending the amendment of Rule 54.9.2, a firm is permitted to store its accounting records, and all files and documents relating to matters dealt with by the firm on behalf of clients, at a place other than the firm's main office or branch office, **without** having to obtain the consent of the Council, **subject** to adequate arrangements being in place with regard to security and confidentiality.

**Issued by the Legal Practice Council**