

MPUMALANGA PROVINCIAL OFFICE

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NATIONAL OFFICE

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11 May 2021

TO: ALL LEGAL PRACTITIONERS

INVITATION TO TENDER FOR THE PROVISION OF LEGAL SERVICES TO THE LEGAL PRACTICE COUNCIL

Owing to the limited responses to the prior invitation, the notice is hereby recirculated.

REQUIREMENTS

- All practitioners must have paid all amounts due to the LPC and must be in good standing;
- Firms must have experience in litigation in the High Court;
- Firms must be observant of transformation in relation to race and gender; and
- Firms must have at least one legal practitioner who has been in practice for not less than five years.

Firms are required to submit their applications with a detailed project plan, must state their experience in litigation, provide proof of compliance with employment equity and submit the detailed resumés of the practitioners at the firm that will be attending to the instructions from the LPC. An application form is attached hereto for completion. All applications are to include a valid tax clearance certificate.

The appointment of firms to the panel will be for a period of three (3) years but will be reviewed annually, with such review to consider, inter alia performance.

The Council reserves the right to not make an appointment if it so deems necessary.

Firms who have Legal Practitioners who serve on the Legal Practice Council, Disciplinary Committees and Provincial Councils, are not eligible to apply.

RATES

The rates payable to Legal Practitioners that are appointed to the panel will be on a party and party tariff exclusive of VAT.

Applications are to be addressed to the Mpumalanga Provincial Offices situated at 18 Bel Street, Nelspruit, Mpumalanga or by email to infomp@lpc.org.za.

The closing date for applications is **31 May 2021**.

Kind regards,
Riaz Lorgat
Director

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1. Name and address of Firm?

2. Does your firm specialize in any particular branch of the law?

3. If so, please give particulars of the various types of work which your firm undertakes?

4. Does your firm normally give legal opinions to clients or do you brief Counsel, if so, how often?

5. If you do give legal opinions, will you please give particulars of the branches of the law to which such opinions relate?

6. Who in your firm will specifically attend to instructions from the LPC if your firm should be appointed on the panel of Legal Practitioners?

7. Have you attended to litigation in the High Court? If so, please provide particulars of some of these cases and the case numbers of some of these matters in order to enable the Committee to peruse these records. Are High Court applications prepared by your firm itself or do you make use of the services of Counsel? If applicable, kindly furnish the name of the practitioner who prepares these applications?

8. Does a member of your firm attend to the High Court appearances of your practice or do you make use of the services of advocates in this regard (normally or by exception)? Will this arrangement also apply in relation to the work of the LPC and if so, you must kindly furnish the name of the practitioner at your firm undertaking such appearances?

9. Would you please give an overview of your practice as well as curriculum vitae of the firm (also referring to the number of partners, professional assistants, candidate attorneys etc.)?

10. Does your firm have an affirmative action policy in place in relation to staff and/or colleagues from disadvantaged backgrounds? If so, kindly submit particulars on how such policy has been implemented in practice.

11. Have you presided at disciplinary hearings or acted as a prosecutor in disciplinary hearings? If so, please provide particulars of some of these cases and the case numbers?

12. How many hours of pro bono work has your firm performed in the last year?
