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Department:
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

MASTER OF THE KWAZULU NATAL HIGH COURT PIETERMARITZBURG

Private Bag X 9010 PIETERMARITZBURG 3200
Docex 56, PIETERMARITZBURG
Tel. 033 – 264 7000

My Ref: Court Applications

Enq:
Your ref:



THE DIRECTOR LEGAL PRACTICE COUNCIL KWAZULU-NATAL PROVINCIAL OFFICE

Per email : CelesteG@ipc.org.za>

Sir/Gentlemen/Madam

RE: COURT APPLICATIONS AND VARIOUS NOTICES SERVED UPON THE MASTER

The above matter refers.

This Office requires your (LPC – KZN Provincial Office) assistance urgently.

It is becoming more and more prevalent that where the Master is served with Court Applications and Various Notices, Practitioners do not reflect the Masters Reference numbers thereon.

This naturally causes unnecessary delays and the Master is then required to physically trace these matters, mindful of the fact that these are time barred. There are Instances (Notices) that there is very little information for the Master to trace these matters. Accordingly, the Master would then contact Practitioners telephonically or by email and very few respond timeously if at all.

This can be cured by Practitioners indicating the Masters Reference Number on All Notices, thus ensuring that the Applications are referred to the Correct Personnel timeously. Accordingly Masters Reports (Where Necessary) are done timeously.

In the unlikely event that the reference number is not known to the Practitioner/s, kindly indicate the following:

- | | |
|---------------------------|---|
| 1. Company in Liquidation | Full Names of the Company in Liquidation and Registration Number; |
| 2. Curatorship | Full Names of the Individual under Curatorship and Identity Number; |
| 3. Deceased Estates | Full Names of the Deceased, Identity Number and Date of Death; |
| 4. Guardians Fund | Full Names of the Minor Child and Identity Number; |
| 5. Insolvent Estate | Full Names of the Insolvent and Identity Number; |
| 6. Trusts | Full Name of Trust and Date of Registration (Year). |

All applications must be served upon the Master's Secretary, 1ST Floor, Office Number: 1.03

Yours Faithfully


ACTING
MASTER OF THE KWAZULU NATAL HIGH COURT
PIETERMARITZBURG