

GUIDELINE

KINDLY NOTE THAT THE REPLIES TO THE QUESTIONS HEREUNDER SHOULD BE PROVIDED IN THE FORM OF AN AFFIDAVIT

1. Name and Address of the Firm.
2. Does the Firm specialise in any particular area/s of law? If so, please give particulars of the various types of work which the firm undertakes.
3. Does the firm normally provide legal opinions to clients or is Counsel briefed and if so, how often.
4. If legal opinions are provided, furnish particulars of the branches of law to which such opinions relate.
5. Which attorney at the firm will attend to the LPC instructions should the firm be appointed onto the panel?
6. Has litigation been attended to in the High Court? If so, provide particulars of some of these cases (including case numbers) in order to enable the LPC to peruse such records. Are the High Court applications prepared by the firm itself or are the services of Counsel utilised? Please also provide the name/s of the legal practitioner/s who prepare such applications.
7. Does an attorney at the firm attend to the High Court appearances for the practice or are the services of Counsel utilized in this regard (normally or by exception)? Will this arrangement also apply in respect of LPC work and if so, please furnish the name of the attorney at the firm undertaking such appearance.
8. Provide an overview of the practice as well as a curriculum vitae of the firm (include the number of partners/directors, professional assistants, associates, and candidate attorneys).
9. Is there an affirmative action policy in place in relation to staff and/or colleagues from disadvantaged backgrounds? if so, furnish details of the manner in which such a policy has been implemented in practice.
10. Has any attorney at the firm presided at disciplinary hearings or acted as a prosecutor in disciplinary hearings? If so, submit details of such cases (including case numbers).
11. How may hours of pro bono have been performed by the attorneys at the firm in the last year?

Executive Committee: Ms Janine Myburgh – Chairperson, Adv. Kennedy Tsatsawane SC - Deputy Chairperson, Ms Kathleen Matolo-Dlepu, Mr Miles Carter, Mr. Priyesh Daya, Adv. Brenton Joseph SC, Mr Pritzman Busani Mabunda, Executive Officer: Ms. Charity Nzuzo

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