



**OFFICE OF THE CHIEF JUSTICE
KWA-ZULU NATAL LOCAL DIVISION, DURBAN**

**NOTICE RE:
APPLICABLE PROCEDURE FOR URGENT APPLICATIONS**

TO: ALL LEGAL PRACTITIONERS / LITIGANTS

1. All legal practitioners and litigants are requested to adhere to the procedure set out in the practice directives when bringing urgent applications.
2. Practice directive 10 of the KZN directives requires all practitioners to:
 - 2.1. Notify the Registrar as soon as an urgent is in the pipeline, and give an indication as to when it is contemplated the application will be moved;
 - 2.2. Make a call every hour to keep the Registrar and the duty Judge apprised of the current position;
 - 2.3. Notify the Registrar if the urgent application falls away; and
 - 2.4. Immediately report to the Registrar of the outcome of the application, where the application was heard in the absence of the Registrar.
3. The urgent application ought to be indexed and paginated prior to it being issued. The index must include the certificate of urgency and a draft order. The draft order may, alternatively, be presented to the Judge during the hearing instead of being included in the index.
4. The Registrar on duty is contactable on the following number 084 529 4554. This number is **strictly** to be used when bringing urgent applications. Kindly refrain from using the number for general queries!

REGISTRAR'S OFFICE, KZN LOCAL DIVISION, DURBAN

