



Beauty Lebajoa

LLB GRADUATE

Curriculum Vitae

TERTIARY EDUCATION :

Institution : North West University

Field of study : Bachelor's of Law (LLB)

Institute : TEFL Professional Institute

Field of Study :

Teaching English as a Foreign language course 120hrs.

Fundza literacy Trust & Momentum metropolitan foundation: Financial literacy online course

High School Education:

TM Letlhake Secondary School:

Subjects:

Business studies, Economics, Tourism, Mathematical literacy, Isixhosa home language, English FAL, Life Orientation.

Leadership :

**Member of the school RCL
Part of the School's debate team**

SKILLS

Logical thinking and problem solving skills.

Computer Literacy : MS Word, Excel, PDF, database and graphic designing.

Leadership and Stress tolerance : willingness to lead, take charge and offer opinions and direction.

Ability to accept criticism and deal calmly and effectively with high stress situations.

Entrepreneurial skills : Innovative, willing to take necessary risks, creative mind, can work with people.

Legal research, legal drafting, file administration and client consultation skills.

Communication skills (written and verbal): Multilingual

Ability to work under pressure and independently as well as a team player.

Financial literacy.



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CONTACT ME :

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beautycebisile@icloud.com

065 600 6258 / 071 093 7431

Leadership skills:

**TREASURER OF THE MBADA RESIDENCE
HOUSE COMMITTEE :2020-2021**

**MEDIA AN MARKETING OFFICER OF FALAS
NWU 2020- 2021**

**CHAIRPERSON OF THE FEDERATION OF
AFRICAN LAW STUDENTS IN THE NWU
MAFIKENG CAMPUS
2021 -2022**

**SPORTS OFFICER OF LOST CITY
RESIDENCE
2022- 2023**

**South African National
executive committee member
of the Federation of African
law
students serving as the Media
And marketing officer
2022/2023**

EXPERIENCE :

**Served as a student legal adviser/
representative at the
NWU mafikeng law clinic**

**Volunteered at :
Korekile home for cerebral palsied children,
UNICEF volunteer.**

**Content Creator.
Social media Influencer (PR and marketing)
: Have worked with brands like Kelly Khumalo
Serum, Avon, got2b glued, portia m, Bramley
solutions, Namhla collections, Rockstar energy
drink, Isabella international, Nubia skin, Get gonn,
Iconix, Nutrafy and others**

REFERENCES :

**supervising legal practitioner: Mr S. Leshilo
Call: 063 377 3001
email : 21045747@nwu.ac.za**

**Supervising legal practitioner: Ms N. Tawana
email: 45025983@nwu.ac.za**

**Law clinic Director : Mr S. Rasikhalela
email: Simon.Rasikhalela@nwu.ac.za**



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Cover / Motivational letter

ABOUT

LLB graduate from the North West University.

I am driven and thrive on challenge, I constantly set goals for myself so that I have something to strive towards. I'm not comfortable with settling I'm always looking for an opportunity to do better and achieve greatness.

I am a people's person. I love meeting new people and learning about their lives and their backgrounds.

I always find common ground with strangers, and I like making people feel comfortable in my presence.

I discovered that this skill is especially helpful when kicking off projects with new clients.

Dear Sir/Madam

I am writing this letter to express my enthusiasm for the position of candidate attorney at your firm.

The amalgamation of my passion and experience in leadership as well as a student legal advisor from the NWU law clinic, combined with my values will be a unique and enriching experience.

I understand the social value of this sector hence I am confident that my exposure and knowledge will be an asset to the firm, not only am I an academic i have leadership experience. I have led both in academia as well as in sports, i have also helped resolve issues on the financial side as treasurer of a residence and took a short online financial literacy course.

I also have first-hand experience on how to do client consultations, file administration, legal research and legal drafting.

Throughout my university years I gathered marketing experience from being the Media and Marketing officer of the Federation of African Law students at the North West University.

My experience has instructed me that to achieve progress, co-operation is the right approach. I believe that solid associations with everyone in the firm takes the whole team towards success.

I have trained myself to work cross-team and make companions in the whole organization. I'm not a dependent worker and i am an outgoing individual who loves people.

I'm enthusiastic about my work and completing it, is the most significant for me. I am confident that you will find me as an ideal fit for your firm.

Thank you for your consideration.

**Yours Sincerely
B.C Lebajoa**