

KATLEGO SEPENG

Cell: 0719151102

Email: sepengkatlego91@gmail.com

RE: Katlego Sepeng Application for Candidate Attorney position

Dear Hiring Manager,

I am Katlego Sepeng and I am writing to express my keen interest in the candidate attorney position at your firm. With a Bachelor of Laws degree (LLB) and ongoing Practical Legal Training at law school, I am enthusiastic about contributing my skills and knowledge to your esteemed firm.

Throughout my academic journey, I have developed a profound passion for the law and the intricacies of the legal field. My LLB degree has equipped me with a solid foundation in legal principles, analytical thinking, and effective communication. Furthermore, my current practical legal training has honed my practical skills and provided me with valuable hands-on experience in various areas of law. What excites me most about the candidate attorney role at your firm is the opportunity to immerse myself in real-world legal challenges and work alongside experienced professionals. I am eager to apply my academic knowledge and practical training to provide diligent support to your legal team, while also gaining invaluable insight into the practical application of law.

I am particularly drawn to your firm due to its stellar reputation for excellence in various specific areas of law. In addition to my academic and practical qualifications, I possess strong interpersonal skills, a diligent work ethic, and a commitment to delivering high-quality results. I thrive in fast-paced environments and am adept at multitasking and prioritizing tasks effectively. I am enthusiastic about the opportunity to discuss how my skills and experiences align with the needs your firm. Thank you for considering my application. I look forward to the possibility of contributing to your esteemed firm and embarking on a fulfilling legal career journey with your firm.

Please find attached my resume and note that I am available for an interview at your soonest convenience. Please note further that should you consider me for the position, I am available to start immediately. I look forward to hearing from you soon.

Yours Sincerely,

Katlego

BIOGRAPHICAL SKETCH

Personal Statement:

A diligent and motivated graduate with a passion for the Law. Eager to leverage acquired skills and education to contribute effectively to the legal fraternity while continuously learning and growing professionally.

1.1. GENERAL INFORMATION									
Surname	Sepeng								
First names	Katlego Goodwill		ID Number						
Citizenship	South African		Title	Mr	Female		Male	X	
Place of birth	North-West		Date of birth		1993-09-01				
Physical address									
Language	English, Setswana, Sesotho, Sepedi, Afrikaans, isiZulu and isiXhosa								
Marital status	Married (08-04-2017 to present)								
Population group	African	X	Coloured		Indian		White		Other
Direct Telephone	0719151102		Direct Telefax		N/A				
E-mail	SEPENGGATLEGO91@GMAIL.COM								

1.2 ACADEMIC QUALIFICATIONS OBTAINED		
Qualification	Institution	Year
Grade 12	Mmabatho High School	2011
Security Service Provider (Grade B)	Legend Training College (PSIRA Number 2556499)	2016
Bachelor of Laws (LLB)	NORTH-WEST UNIVERSITY	2023
Practical Legal Training	LSSA L.E.A.D Pretoria (Currently in progress)	2024

1.3 CERTIFICATES AND AWARDS OBTAINED

Certificate/ Award	Institution	Year
Best Rugby Player of the year	Laerskool Wespark	2006
Top 3 in Mathematical Literacy class	Mmabatho High School	2011
Certificate of good manners	Mmabatho High School	2011
Certificate of neatness	Mmabatho High School	2011
Youth Leadership	Mmabatho Baptist Church	2014
Doxit secure document exchange	LSSA L.E.A.D Pretoria	2024

1.4 WORK EXPERIENCE TO DATE

Name of employer	Capacity and/or type of work	Period
Smollan Group(Unilever)	Field marketing sales (Merchandising)	2015-07-03 to 2016-12-31
Self-employed	Scholar transport	2017-01-15 to 2017-12-06
Fresenius Medical Care South Africa (PTY) Ltd	Patient Transporter	2018-01-15 to 2018-12-06

REFERENCES

1. Ms Ellen Sebitloane
Fresenius Medical Care Unit Manager
Victoria Private Hospital
Mobile number 082 057 8396
2. Mrs Refilwe Tsatsimpe
North-West University
Lecturer
Mobile Number 078 883 27532/ 071 039 1592