


# MALWANDLA NKOMO

## OBJECTIVE

Hardworking and enthusiastic Bachelor of Laws graduate. Expertly manage heavy caseloads while assisting with litigation requirements, administrative support functions with broad knowledge of court filings and legal procedures. Looking to bring my expertise and passion on internship or a position in a firm.

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 malwandlankomo@gmail.com

## EDUCATION

*North West University*

**Bachelor of Laws**

2022

*Giyani High School*

**National Senior Certificate (Grade 12)**

2016

## PROFESSIONAL SKILLS

### Good communication skills

Orally articulate, have good written communication skills and also a good listener.

### Judgement

Have the ability to draw reasonable, logical conclusions or assumptions from limited information.

### Research skills

Able to prepare legal strategies by absorbing and comprehending large amounts of information, then distilling them down into something manageable and useful.

### People skills

Personable, persuasive and able to read others.

### Knowledge of the Law

Most of it comes from my educational career, which I believe is useful for my future practice.

### Creativity

The law is not purely a science. 'Outside-the-box' thinking helps craft a solution that the client may never even realize was possible.

## EXPERTISE

Court Procedures

Legal Research

Fluent Communicator

Collaboration

Good Eye

Microsoft Office Proficiency

Communication Skills

Administration

Problem Solving

Multitasking

Preparing Legal Documents

Reporting

## LANGUAGE SKILLS

English  80%

XiTsonga  100%

SeTswana  70%

## REFERENCE

### DR. JEAN KANAMUGIRE

*North West University Lecturer*

Phone: +27 18 389 2802

### MR. KHOSA ME

*Giyani High School Principal*

Phone: +27 15 812 3259